



# COUNTY PROPERTY PERMITS

Application No. \_\_\_\_\_

## APPLICATION FOR ENCROACHMENT PERMIT FILL OUT THE FOLLOWING

☐ ROAD ☐ FLOOD ☐ UTILITY ☐ HB&P ☐ OTHER \_\_\_\_\_

### INFORMATION REQUIRED:

\*Permittee \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

**CONTRACTOR** \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

**ENGINEER/AGENT** \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Location/Address of Work \_\_\_\_\_

Thomas Guide Location \_\_\_\_\_ Tract/Parcel/Lot \_\_\_\_\_

**PLANS:** For Road projects, submit 4 sets of fully dimensioned or scaled plans.

For Flood projects, submit 4 sets of plans delineating flood control right-of-way, channel stationing and nearest cross street(s).  
Detailed description of proposed work (please include facility, size, type of material and length of time required within right-of-way).

**\$55.00 is the minimum filing fee, which is nonrefundable; however, it will be applied to balance of fees required for your permit by Resolution 94-300.**

**Upon receipt of the above, County Property Permits will coordinate review of your application package and advise you of additional fees, surety deposit, insurance and other items required prior to permit issuance. Allow a minimum of 10 working days for processing initial request.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
(Permit cannot be processed without legible signature) Phone: (\_\_\_\_) \_\_\_\_\_

\*Person/entity that will operate and maintain new facility.

### MAIL TO:

PFRD/Real Property Division  
County Property Permits  
P.O. Box 4048  
Santa Ana, California 92702-4048

### OR DELIVER TO:

PFRD/Real Property Division  
County Property Permits  
300 North Flower Street  
Room 122, Station No. 6  
Santa Ana, California 92703-5001  
Office Hours: 8:00 a.m. to 3:30 p.m., Mon-Fri

Attention:

Telephone Number: (714) 834-3474

Fax Number: (714) 835-7425

DW:bmCPP010(Rev)  
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